

# Swan Training Institute CELT Course Application Form

For photocopying purposes, please complete this form clearly in **BLOCK CAPITALS** and black ink: Please affix photo:



Applicant's full name: \_\_\_\_\_

Date of birth: (dd/mm/yy) \_\_\_\_\_

Nationality: \_\_\_\_\_

Address for Correspondence: \_\_\_\_\_

\_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

First Language: \_\_\_\_\_

Present occupation (if applicable): \_\_\_\_\_

Start date of course interested in: \_\_\_\_\_

How did you hear about the Swan CELT course?: \_\_\_\_\_

**PLEASE POST OR EMAIL THIS FORM TO SWAN TRAINING INSTITUTE AND  
WE WILL CONTACT YOU FOR AN INFORMAL CHAT**

**Please list the qualifications you have obtained:**

Degree/Diploma:	Awarding Institution:	Year of Award:	Level of Result:

Copy of Degree/Diploma attached:                      Yes                       No

Letter from 3rd level institution attached:    Yes                       No

I do not hold a degree or national diploma and wish to continue. (Please tick):  
 Yes  No

If a non-native speaker of English, do you have a copy of C1 level certificate or equivalent?                      Yes                       No

What subjects did you present at your primary degree examination?

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Proficiency in foreign languages: (Indicate which languages and the extent of residence abroad)

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**Previous professional posts held (including TEFL), if applicable:**

Post:	Company Name:	From:	To:

(In the case of any teaching posts held, give full details, including the length of time you were teaching, names of schools, etc.)



## **Terms and Conditions**

### **Eligibility:**

- Applicants must be a minimum of 20 years of age. Trainees must be able to communicate fluently, correctly, clearly and appropriately in spoken and written English. There is no requirement to be able to speak any language other than English, although multi-lingual candidates may find the previous experience of learning languages useful to them.
- All applicants are required to attach copies of their qualifications when submitting their application form. Please attach copies of qualifications (i.e. degree certificate/examination results transcripts) to this application form.
- Clarification regarding degree qualification status may be required to be confirmed in writing. In this case the letter of confirmation should be attached to the application form.
- In the case of a degree having been completed but not yet conferred, a letter is required from the 3rd level institution that will confer the award specifying the date on which the degree was successfully completed and the upcoming date for conferral.
- Non-degree holding applicants will also be conferred with the award, they should, however, sign the disclaimer on Page 2 above as the applicant will not comply with the Department of Education & Skills criteria for employment of teachers in the recognised sector in Ireland. The award will of course be valid and will entitle trainees to teach in language schools abroad.
- Application must be made at least 2 weeks prior to the starting date of the course.
- Application form must be properly completed. Acceptance on the course is subject to a satisfactory interview, applicants must be suitably qualified to undertake the CELT training course.

### **REFUND POLICY:**

1. €350 deposit 2 weeks before course date to secure place on course.
2. Balance payable on course start date at the latest.
3. Full refund if you cancel your place 10 working days before intended course.
4. Refund minus deposit if you cancel after this point.
5. No refund after course has started.

.National Qualifications Authority of Ireland

I , the undersigned, hereby certify that I have read and understand the above document and its implications. The information I have provided in the application form is, to the best of my knowledge, truthful and accurate.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

## Pre-Course Task

The pre-course task is designed to assess your suitability for a TEFL-training course. You are not required to have any linguistic expertise or any prior knowledge of EFL methodology in order to complete the task. It is simply a chance for us to learn more about your style of learning and to see if you have a basic understanding of how English grammar works. You have 1 hour in which to complete the pre-course task.

### WRITING TASK

Think of a situation where you learned or acquired a new skill, e.g. learning to drive a car, learning to speak a foreign language, learning to use a computer, learning to play a sport.

What were the factors which influenced the successful acquisition of this skill?

Consider some or all of the following factors:

- Necessity
- Obligation
- Motivation
- Peer pressure
- Curiosity
- Trial and Error
- Early Success
- Observation of Others
- Participation
- Repetition
- Formal Instruction
- Being Self-Taught
- Alternative Methods

Space to write provided overleaf.

